

City Council Meeting Minutes

**June 23, 2020
Electronic Meeting
6:00 PM**

Call to Order – Mayor Stolzmann called the meeting to order at 6:00 p.m. **Roll Call** was taken and the following members were present:

City Council: ***Mayor Ashley Stolzmann
Mayor Pro Tem Dennis Maloney
Councilmember Kyle Brown
Councilmember J. Caleb Dickinson
Councilmember Deborah Fahey
Councilmember Jeff Lipton***

Absent: ***Councilmember Chris Leh***

Staff Present: ***Heather Balser, City Manager
Megan Davis, Deputy City Manager
Kevin Watson, Finance Director
Rob Zuccaro, Planning & Building Safety Director
Megan Pierce, Economic Vitality Director
Emily Hogan, Assistant City Manager for Communications
& Special Projects
Meredyth Muth, City Clerk***

APPROVAL OF THE CONSENT AGENDA

Mayor Stolzmann called for changes to the consent agenda. Hearing none she asked for a motion to approve the consent agenda. Councilmember Dickinson moved to approve the agenda; seconded by Mayor Pro Tem Maloney. All in favor.

- A.** Approval of Minutes: June 9, 2020
- B.** Approval of Engagement Letter with Berg Hill Greenleaf Ruscitti LLP for Contract Claim
- C.** Approval of Resolution No. 46, Series 2020 – A Resolution Authorizing the Mayor to Enter into a Collaborative Agreement Regarding Distribution of Federal CARES Act Funds to the City

SPECIAL MEETING BUSINESS

DISCUSSION – KEY PERFORMANCE INDICATOR REFINEMENT REPORT

Assistant City Manager Emily Hogan introduced Michelle Ferguson with Novak Consulting Group who presented the results of the Key Performance Indicator (KPI) Refinement Report.

This project took the metrics currently used by the City's KPI programs to help assess performance of various programs and sub programs. The goal of the process was to provide information to align projects with the City Council's goals and objectives. They assessed 547 metrics across 10 Programs and 38 sub-programs.

Ben Kittles of Novak reviewed best practices for a KPI program. The data should provide program managers and leadership timely information needed to make decisions as well as provide transparency for policymakers and stakeholders in how the City is using resources to better serve the public.

Novak recommended the KPI programs should focus on progress toward program goal and sub program objectives. There were examples of community indicators that focus on outcomes. The next step of the process will be implementation and training conducted with City staff focusing on effective use of data. This will create a robust performance measurement program to will help inform decisions regarding programming.

Public Comments

RJ Harrington, 457 East Raintree Court, commented there is a need to define who among staff is a data expert and how those staff incorporate this work into their jobs.

Council Comment and Questions

Mayor Pro Tem Maloney stated he likes the proposed program and how it ties into the Strategic Plan but noted it relies heavily on community surveys which are only done every four years.

Councilmember Dickinson liked that the KPIs were paired down from over 500 to 156, he also thinks that this will help with analyzing the data.

DISCUSSION – FISCAL IMPACT MODEL REVIEW

Planning Director Rob Zuccaro, presented the Fiscal Impact Model Review. He noted fiscal health of the community involves three sections; non-residential development, municipal services and amenities, and residential development. Fiscal models can help ensure new developments have sustainable funding for City capital and services. It can also evaluate fiscal impact of different land use scenarios and changes.

There were two fiscal models developed in 2014, the Development Impact Model which provides marginal / average cost hybrid for individual development proposals; and, the Area Planning Model which shows the marginal cost model for citywide or area land use scenarios. Director Zuccaro reviewed the 2018 policy and standard assumptions which are used for residential and commercial properties. He showed examples of a high / low assumption model and how it would be used.

Public Comments

RJ Harrington, 457 Raintree Court, thinks that the fiscal impact analysis should also show social and environmental benefits or the lack thereof. He asked if those impacts could be considered in future fiscal impact analysis.

Sherry Sommer, 910 South Palisade, asked how residential development is framed. She wants to know if the true cost of residential building is calculated correctly.

Mayor Stolzmann noted this tool does not calculate the environmental costs or benefits from development. The Comprehensive Plan does address some environmental issues, but this tool is specifically designed to analyze the impacts to the City's budget. Stolzmann also stated that this shows an estimate of the spending of residential and business people in the community.

Mayor Pro Tem Maloney stated the City has many tools to use to analyze data and they all should be used.

Councilmember Fahey asked if different demographics were taken into consideration for this analysis. Zuccaro stated different demographic spending trends were not broken out for this analysis.

ORDINANCE NO. 1795, SERIES 2020 – AN EMERGENCY ORDINANCE EXTENDING TO AUGUST 30, 2020 THE REQUIREMENT TO WEAR FACE COVERINGS WITHIN THE CITY – 1ST AND FINAL READING – PUBLIC HEARING – Adoption as Emergency Ordinance

Mayor Stolzmann introduced the item and opened the public hearing.

City Manager Balser reviewed the recommendations from the State, Boulder County, and the Department of Public Health to extend the face covering requirement to August 30, 2020.

Public Comments

RJ Harrington, 457 Raintree Court, voiced his support and stated he believes the community supports this as well.

Councilmember Lipton moved to approve the ordinance; Mayor Pro Tem Maloney seconded the motion.

Public Comments – None.

Mayor Stolzmann closed the public hearing.

Councilmember Dickinson supported the continuation of the facial covering requirement and noted that any extra precautions are good for the community.

Roll Call Vote – Motion passed by unanimous roll call vote.

ADJOURN

Members adjourned at 7:17 pm.

Ashley Stolzmann, Mayor

Meredyth Muth, City Clerk